

# Registering CME Activities for MOC/CC, REMS, MIPS Programs and Tagging SCT

This tutorial is designed to guide accredited CME providers through the process of registering their CME activities that count for Maintenance of Certification (MOC/CC), also known as Continuing or Continuous Certification (CC), into ACCME's <a href="Program and Activity Reporting System (PARS)">Program and Activity Reporting System (PARS)</a>. This guide also goes through the processes of registering activities for REMS, MIPS, and tagging for SCT.

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### Overview

All CME providers accredited within the ACCME system use PARS to enter data about their CME activities. CME providers can also use PARS to register activities for MOC/CC by attesting to compliance with the requirements from the respective certifying board(s) and filling out additional information about the activity.

Activities registered for MOC/CC should be entered in PARS prior to the activity taking place and before the accredited provider advertises or promotes the activity. The activity must be entered into PARS and registered for MOC/CC before learner participation can be reported. The ACCME strongly encourages providers to register their MOC/CC activities in PARS as soon as possible as this will allow for timely learner completion reporting. In addition, the activity can appear in <a href="CME Passport">CME Passport</a>, an online search tool for physician learners.learners.

Before you register an activity in PARS for MOC/CC, you will need to ensure that the activity is planned as meeting MOC/CC program requirements. The <u>CME for MOC Program Guide</u> goes into detail outlining the requirements for offering MOC/CC credit.



## **Collaborating Boards**

The ACCME is currently collaborating with the following certifying boards. The table provides their credit types as listed in PARS. If you are looking to offer MOC/CC credit for a board that is not listed, please contact the certifying board directly for more information on their MOC/CC program.

Board and Program Name	Accredited CME	Accredited CME with Evaluation and Feedback	Accredited CME Improvement Activity	Accredited Patient Safety CME
ABA MOC/CCA 2.0® - Maintenance of Certification in Anesthesiology Program®	Lifelong Learning	N/A	N/A	Patient Safety
ABIM MOC/CC Assessment Recognition Program	N/A	Medical Knowledge	Practice Assessment	Patient Safety
ABOHNS Continuing Certification	N/A	Self-Assessment	Improvement in Medical Practice	Patient Safety
ABOS Maintenance of Certification	Accredited CME	Self-Assessment Examination	N/A	N/A
ABPath Continuing Certification	Lifelong Learning	N/A	Improvement in Health and Healthcare	N/A
ABP Maintenance of Certification	N/A	Lifelong Learning & Self-Assessment	N/A	N/A
ABPMR Continuing Certification	Accredited CME	Self-Assessment	Improving Health and Health Care	Patient Safety
ABS Continuous Certification	Accredited CME	Self-Assessment	N/A	N/A
ABTS Continuing Certification	Accredited CME	Self-Assessment	Practice Assessment	Patient Safety

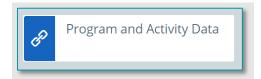
# **Registration Methods**

There are several different ways to register a CME activity for MOC/CC in PARS.

- You can enter the activity information manually using the web form within the PARS interface.
- You can batch upload activities registered for MOC/CC using an Excel or XML template file.
- You can utilize ACCME web services to add and register CME activities as offering MOC/CC.

## **Accessing PARS**

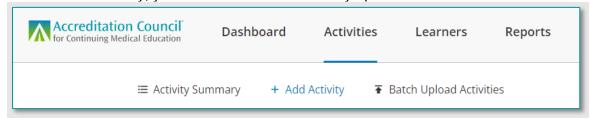
Any individual who is listed as a contact in your organization's profile can enter activities and register them for MOC/CC in PARS. To access the activity reporting screen, log into PARS and click the Program and Activity Data button on the home screen. Log into PARS <a href="https://example.com/here/bars





## Adding an Activity in PARS for MOC/CC

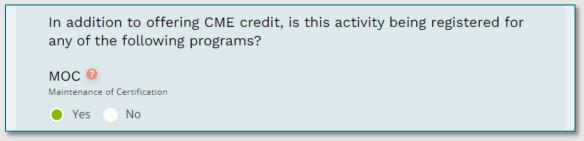
To add a new activity, you can select the Add Activity option under the Activities tab.



Before you can fill out the MOC/CC registration fields you will enter basic information about the activity, including the title, format, date/location information, CME credits, description, and information for CME Passport.

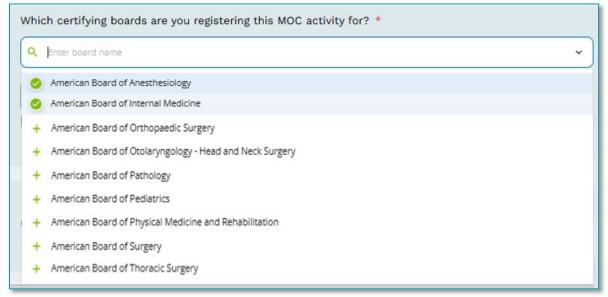


On the Information for Learners step, scroll down the page to the Maintenance of Certification section. To register an activity for MOC/CC, select yes.

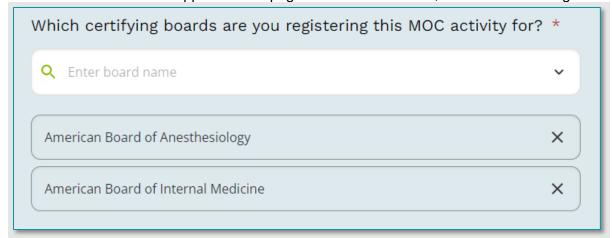




Once you select "Yes" a section will expand with all certifying boards currently collaborating with the ACCME. You can select as many certifying boards as applicable and relevant to your activity.



Selected boards will then appear on the page. To remove a board, click the X to the right of the board.

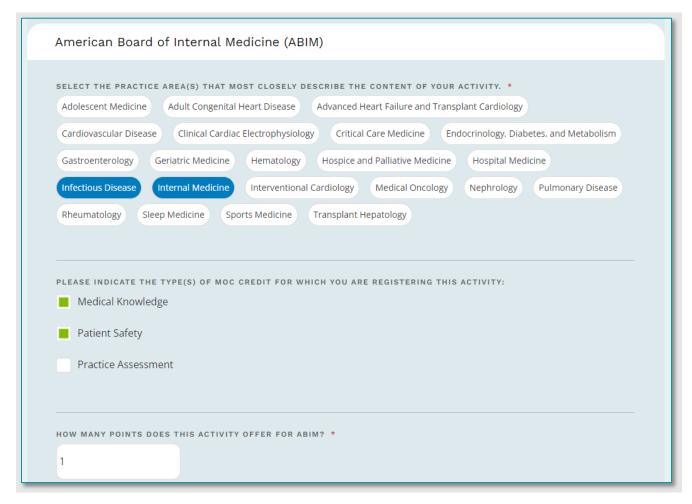


Upon selecting one or more boards, the MOC/CC section will populate in the activity form.



Once you have added any relevant accreditation details to your activity, you can add information for each certifying board registered including the relevant practice areas, credit types, and point values.





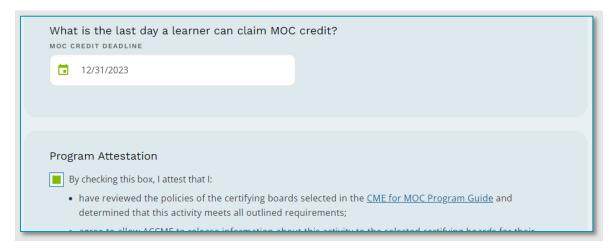
If the board has a content outline, you can select designated topics and/or tags from a drop-down list



Once the program information is filled out for your certifying board(s), you can fill out the credit claim date and attest to meeting any MOC/CC requirements.

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If all required information is entered, the activity will successfully register for the certifying board. If information is missing, this will be indicated upon submission.



# **Troubleshooting Activity Issues**

#### Why won't my activity save?

If you attempt to save an activity with invalid information, you cannot move forward in the form. Anything which needs attention will have red text below the entry field.





#### Why isn't my activity fully registered for MOC/CC?

If there is missing information this will appear in the details for the activity once it is saved. You can add in any required fields by clicking the edit button in the top right of the section.



#### Why can't I delete my activity?

You cannot delete an activity once individual learners have had completion reported for the activity.

## **Registering Activities for MIPS**

You can register an activity as a MIPS activity via PARS via web form, Excel and XML batch uploads, and via web service. More information on these batch/automated methods can be found in the instructions for each upload type.



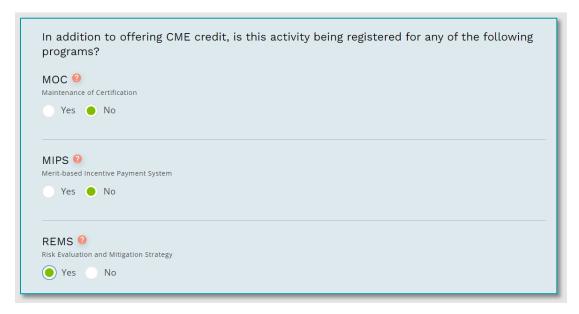
To do this in the web form, simply indicate Yes in the information for learner section regarding additional programs.



## **Registering Activities for REMS**

If you have received a grant through the REMS RPC, you will need to indicate which activities are REMS activities in PARS. You can do this via the manual web form, or by XML batch and web services. More information on these batch/automated methods can be found in the instructions for each upload type. You should only register activities which will be subject to invoice/audit. To do this in the web form, simply indicate Yes in the information for learners section regarding additional programs.





Once you have indicated that this is a REMS activity, choose which REMS for which you received the grant.



Further in the form, you will be required to enter the assigned RPC activity ID and attest that you are meeting REMS program requirements.





The activity details will indicate if the activity is successfully registered for a REMS program, or if the activity is still missing required information.



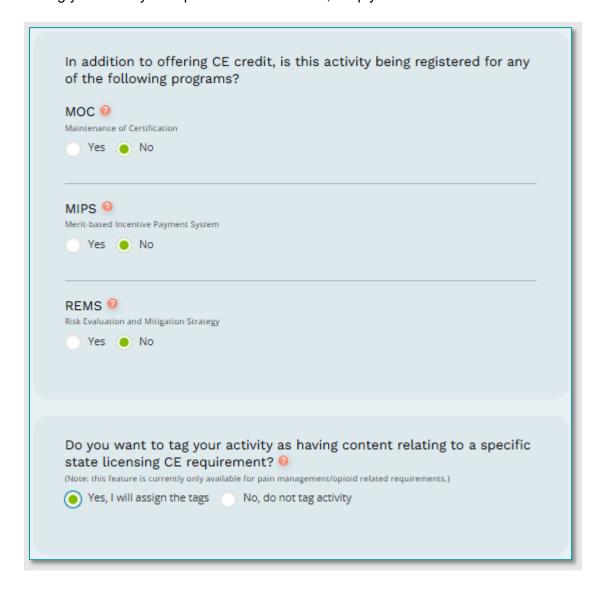
Once the activity is fully registered, it can be invoiced, and learners can be reported under the activity.



## Tagging Activities with a State Content Tag (SCT)

State content tagging is now visible in PARS. Please note, this feature is still evolving. All new elements are set to 'no' by default. This feature is currently only available for pain management/opioid related requirements. Tagging is optional.

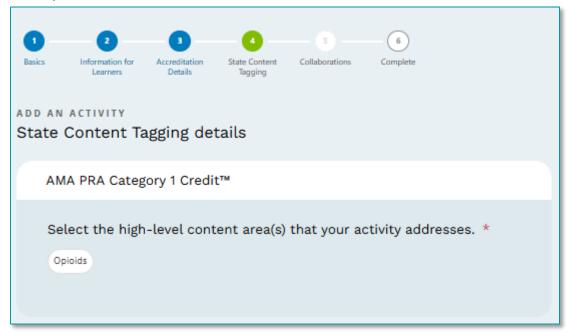
To tag your activity for Opioids in the web form, simply indicate Yes in the information for learners section:





Once you have indicated that this activity will be tagged, it will prompt you to select the high-level content area(s) that your activity addresses. Currently, the only selection available is Opioids.

#### Click Opioids:

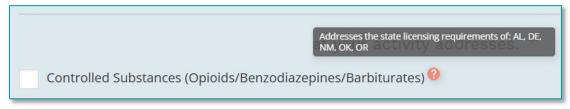


The next required step is to select the specific content area(s) that your activity addresses:





If the cursor hovers over the orange circle with a "?", a help tooltip will appear displaying the relevant information, including the list of states addressed by that specific content area. For example:



The following is a full list of states for each content area:

Controlled Substances (Opioids/Benzodiazepines/Barbiturates)

Addresses the state licensing requirements of: AL, DE, NM, OK, OR

General Controlled Substance Prescribing/Dispensing- Practices

 Addresses the state licensing requirements of: AL, DE, FL, IL, ME, MD, MS, NV(DO), NC, OK(DO), SC, TN(DO), WA, WI

Identifying and Managing Controlled Substance Misuse and Use Disorder

Addresses the state licensing requirements of: AZ, GA, IN, OK

Pain Management

Addresses the state licensing requirements of: AL, DE, NM, OK, OR

Palliative Care and End of Life Care

Addresses the state licensing requirements of: CA, IA, MA, NJ, NM

Prescription Drug Monitoring Program

Addresses the state licensing requirements of: CO, KY, NE

#### Technical Resources

The newest versions of batch templates, XML specs and technical instructions can be found on our website.

If you have any questions about the PARS learner reporting process, please email us at info@accme.org.