![Accreditation Council for Continuing Medical Education]

Registering CME Activities for MOC/CC, REMS, and MIPS Programs

This tutorial is designed to guide accredited CME providers through the process of registering their CME activities that count for Maintenance of Certification (MOC/CC), also known as Continuing or Continuous Certification (CC), into ACCME's Program and Activity Reporting System (PARS). This guide also goes through the processes of registering activities for REMS and MIPS.

Contents

Overview

All CME providers accredited within the ACCME system use PARS to enter data about their CME activities. CME providers can also use PARS to register activities for MOC/CC by attesting to compliance with the requirements from the respective certifying board(s) and filling out additional information about the activity.

Activities registered for MOC/CC should be entered in PARS prior to the activity taking place and before the accredited provider advertises or promotes the activity. The activity must be entered into PARS and registered for MOC/CC before learner participation can be reported. The ACCME strongly encourages providers to register their MOC/CC activities in PARS as soon as possible as this will allow for timely learner completion reporting. In addition, the activity can appear in CME Passport, an online search tool for physician learners.learners.

Before you register an activity in PARS for MOC/CC, you will need to ensure that the activity is planned as meeting MOC/CC program requirements. The CME for MOC Program Guide goes into detail outlining the requirements for offering MOC/CC credit.

Collaborating Boards

The ACCME is currently collaborating with the following certifying boards. The table provides their credit types as listed in PARS. If you are looking to offer MOC/CC credit for a board that is not listed, please contact the certifying board directly for more information on their MOC/CC program.

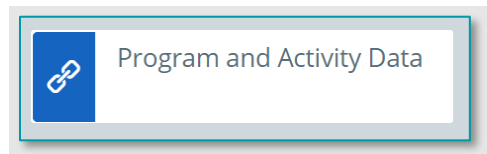| Board and Program Name	Accredited CME	Accredited CME with Evaluation and Feedback	Accredited CME Improvement Activity	Accredited Patient Safety CME
ABA MOC/CCA 2.0® - Maintenance of Certification in Anesthesiology Program®	Lifelong Learning	N/A	N/A	Patient Safety
ABIM MOC/CC Assessment Recognition Program	N/A	Medical Knowledge	Practice Assessment	Patient Safety
ABOHNS Continuing Certification	N/A	Self-Assessment	Improvement in Medical Practice	Patient Safety
ABOS Maintenance of Certification	Accredited CME	Self-Assessment Examination	N/A	N/A
ABPath Continuing Certification	Lifelong Learning	N/A	Improvement in Health and Healthcare	N/A
ABP Maintenance of Certification	N/A	Lifelong Learning & Self-Assessment	N/A	N/A
ABS Continuous Certification	Accredited CME	Self-Assessment	N/A	N/A
ABTS Continuing Certification	Accredited CME	Self-Assessment	Practice Assessment	Patient Safety

Registration Methods

There are several different ways to register a CME activity for MOC/CC in PARS.
- You can enter the activity information manually using the web form within the PARS interface.
- You can batch upload activities registered for MOC/CC using an Excel or XML template file.
- You can utilize ACCME web services to add and register CME activities as offering MOC/CC.
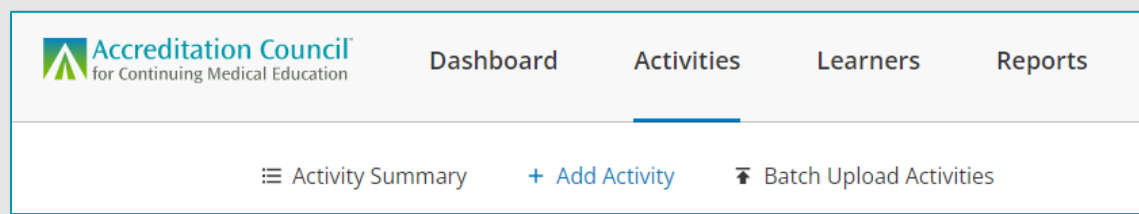
Accessing PARS

Any individual who is listed as a contact in your organization's profile can enter activities and register them for MOC/CC in PARS. To access the activity reporting screen, log into PARS and click the Program and Activity Data button on the home screen. Log into PARS here
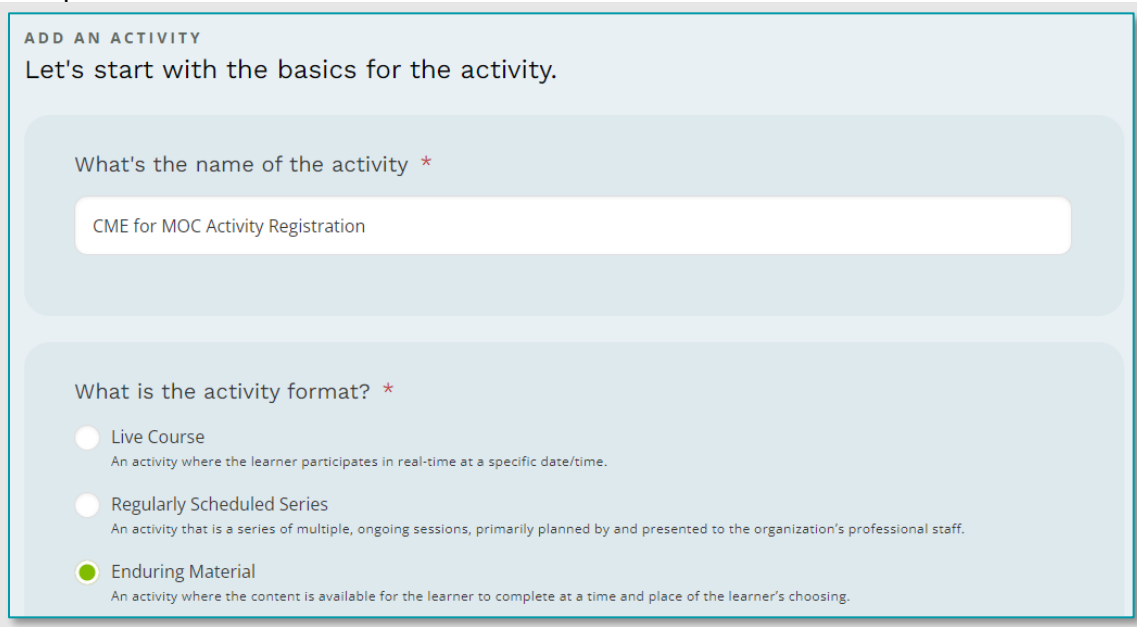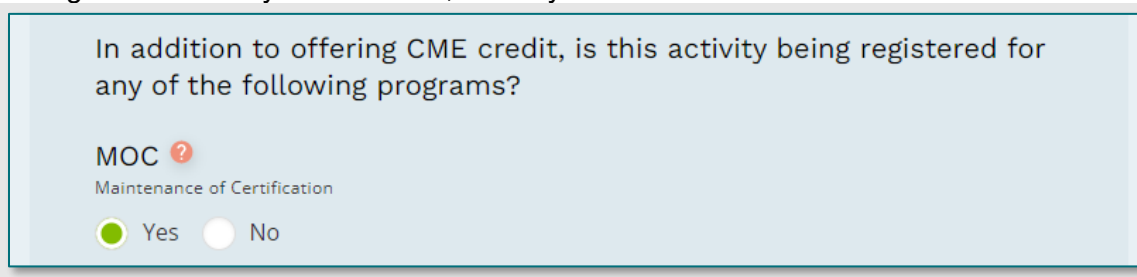
Program and Activity Data

Adding an Activity in PARS for MOC/CC

To add a new activity, you can select the Add Activity option under the Activities tab.

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| Dashboard | Activities | Learners | Reports |

☰ Activity Summary   + Add Activity   ⬆ Batch Upload Activities

Before you can fill out the MOC/CC registration fields you will enter basic information about the activity, including the title, format, date/location information, CME credits, description, and information for CME Passport.

ADD AN ACTIVITY

Let's start with the basics for the activity.

What's the name of the activity *

CME for MOC Activity Registration

What is the activity format? *

○ Live Course
An activity where the learner participates in real-time at a specific date/time.

○ Regularly Scheduled Series
An activity that is a series of multiple, ongoing sessions, primarily planned by and presented to the organization's professional staff.

● Enduring Material
An activity where the content is available for the learner to complete at a time and place of the learner's choosing.

On the Information for Learners step, scroll down the page to the Maintenance of Certification section. To register an activity for MOC/CC, select yes.

In addition to offering CME credit, is this activity being registered for any of the following programs?

MOC ❓
Maintenance of Certification

● Yes   ○ No

Once you select "Yes" a section will expand with all certifying boards currently collaborating with the ACCME. You can select as many certifying boards as applicable and relevant to your activity.

Which certifying boards are you registering this MOC activity for? *

Q | Enter board name | ^

- ✓ American Board of Anesthesiology
- ✓ American Board of Internal Medicine
- + American Board of Orthopaedic Surgery
- + American Board of Otolaryngology–Head and Neck Surgery
- + American Board of Pathology
- + American Board of Pediatrics
- + American Board of Surgery
- + American Board of Thoracic Surgery

Please select a certifying board.

Selected boards will then appear on the page. To remove a board, click the X to the right of the board.

Which certifying boards are you registering this MOC activity for? *

Q | Enter board name | ⌄

American Board of Anesthesiology   ✕

American Board of Internal Medicine   ✕

Upon selecting one or more boards, the MOC/CC section will populate in the activity form.

1	2	3	4	5
Basics	Information for Learners	Accreditation Details	MOC	Complete

Once you have added any relevant accreditation details to your activity, you can add information for each certifying board registered including the relevant practice areas, credit types, and point values.

American Board of Internal Medicine (ABIM)

SELECT THE PRACTICE AREA(S) THAT MOST CLOSELY DESCRIBE THE CONTENT OF YOUR ACTIVITY. *

Adolescent Medicine   Adult Congenital Heart Disease   Advanced Heart Failure and Transplant Cardiology

Cardiovascular Disease   Clinical Cardiac Electrophysiology   Critical Care Medicine   Endocrinology, Diabetes, and Metabolism

Gastroenterology   Geriatric Medicine   Hematology   Hospice and Palliative Medicine   Hospital Medicine

Infectious Disease   **Internal Medicine**   Interventional Cardiology   Medical Oncology   Nephrology   Pulmonary Disease

Rheumatology   Sleep Medicine   Sports Medicine   Transplant Hepatology

PLEASE INDICATE THE TYPE(S) OF MOC CREDIT FOR WHICH YOU ARE REGISTERING THIS ACTIVITY:

☑ Medical Knowledge

☑ Patient Safety

☐ Practice Assessment

HOW MANY POINTS DOES THIS ACTIVITY OFFER FOR ABIM? *

| 1 |

If the board has a content outline, you can select designated topics and/or tags from a drop-down list

SELECT UP TO 2 CONTENT AREAS FROM THE MOCA CONTENT OUTLINE THAT APPLY TO THIS ACTIVITY.

PAIN MEDICINE ⌄

⌄ General

> Anatomy and Physiology: Mechanisms of Nociceptive Transmission   **Select**

> Pharmacology of Pain Transmission and Modulation   **Select**

⌄ Designing, Reporting, and Interpreting Clinical Research Studies about Treatments for Pain: Evidence-Based Medicine   **Select**

Cohort Studies: Use to Determine Natural History and Predictors of Outcome   **Select**

Components of Clinical Trials   **Select**

Once the program information is filled out for your certifying board(s), you can fill out the credit claim date and attest to meeting any MOC/CC requirements.

What is the last day a learner can claim MOC credit?

MOC CREDIT DEADLINE

📅 12/31/2023

Program Attestation

☑ By checking this box, I attest that I:

- have reviewed the policies of the certifying boards selected in the CME for MOC Program Guide and determined that this activity meets all outlined requirements;

If all required information is entered, the activity will successfully register for the certifying board. If information is missing, this will be indicated upon submission.

Activity successfully added

Activity ID: 210016939

❌ MOC for American Board of Anesthesiology (ABA) [Missing Required Information]

-Lifelong Learning
-Patient Safety

✔ MOC for American Board of Internal Medicine (ABIM)

-Medical Knowledge
-Patient Safety

Add Another Activity

View All Activities →

Troubleshooting Activity Issues
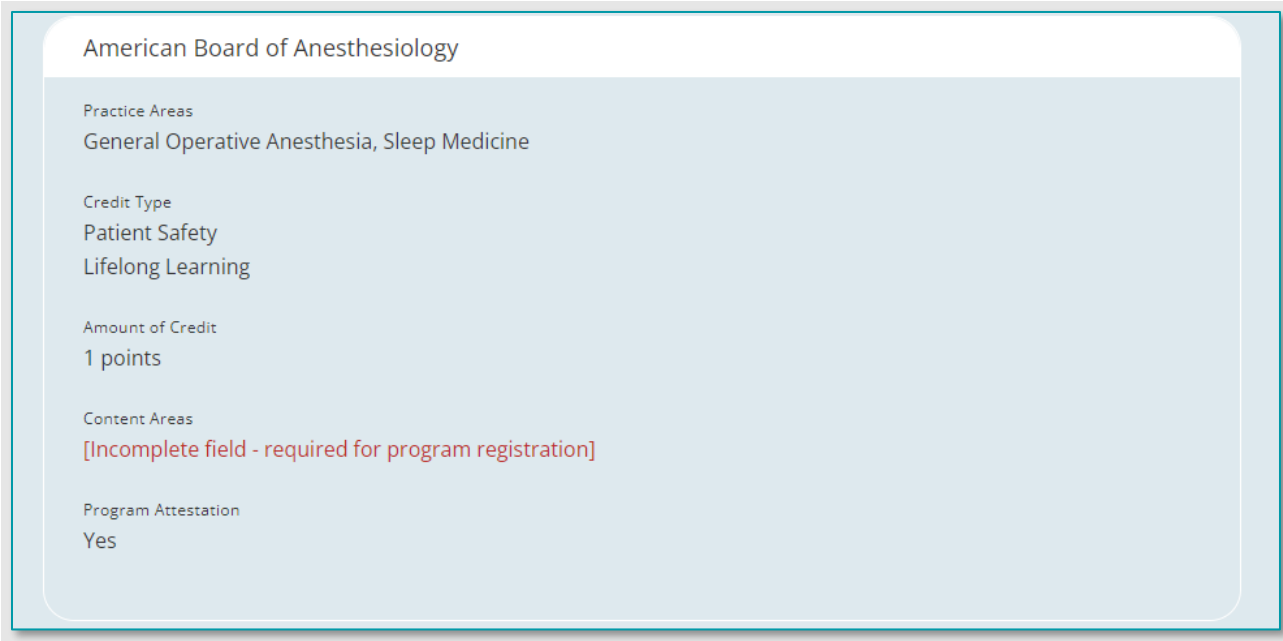
Why won't my activity save?

If you attempt to save an activity with invalid information, you cannot move forward in the form. Anything which needs attention will have red text below the entry field.

HOW MANY POINTS DOES THIS ACTIVITY OFFER FOR ABIM? *

6

MOC credit value must be less than CME value listed.

Why isn't my activity fully registered for MOC/CC?

If there is missing information this will appear in the details for the activity once it is saved. You can add in any required fields by clicking the edit button in the top right of the section.

> **American Board of Anesthesiology**
>
> Practice Areas
> General Operative Anesthesia, Sleep Medicine
>
> Credit Type
> Patient Safety
> Lifelong Learning
>
> Amount of Credit
> 1 points
>
> Content Areas
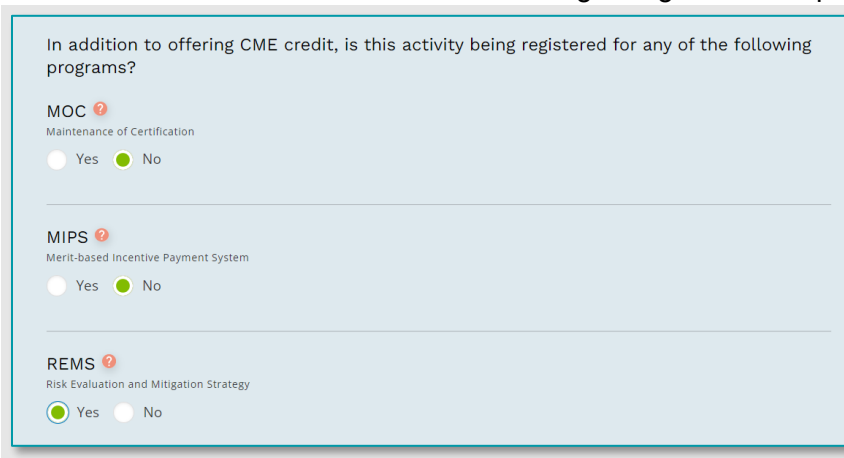> [Incomplete field - required for program registration]
>
> Program Attestation
> Yes

Why can't I delete my activity?

You cannot delete an activity once individual learners have had completion reported for the activity.

Registering Activities for REMS

If you have received a grant through the REMS RPC, you will need to indicate which activities are REMS activities in PARS. You can do this via the manual web form, or by XML batch and web services. More information on these batch/automated methods can be found in the instructions for each upload type. You should only register activities which will be subject to invoice/audit. To do this in the web form, simply indicate Yes in the information for learners section regarding additional programs.

> In addition to offering CME credit, is this activity being registered for any of the following programs?
>
> MOC ❓
> Maintenance of Certification
> ◯ Yes ⬤ No
>
> MIPS ❓
> Merit-based Incentive Payment System
> ◯ Yes ⬤ No
>
> REMS ❓
> Risk Evaluation and Mitigation Strategy
> ⬤ Yes ◯ No

Once you have indicated that this is a REMS activity, choose which REMS for which you received the grant.

Which REMS does this activity support? *

🔍 Enter REMS name   ⌃

➕ Mycophenolate REMS

➕ Opioid Analgesic REMS

Further in the form, you will be required to enter the assigned RPC activity ID and attest that you are meeting REMS program requirements.

Opioid Analgesic REMS

RPC ID

EG-000000-000

PROGRAM ATTESTATION

☐ By checking this box, you attest that this activity is commercially supported by the REMS Program Companies (RPC) and you agree to:

The activity details will indicate if the activity is successfully registered for a REMS program, or if the activity is still missing required information.

Additional FDA/REMS Information   (Edit)

Opioid Analgesic REMS

RPC ID
[Incomplete field - required for program registration]

Attestation Complete
Yes

Once the activity is fully registered, it can be invoiced, and learners can be reported under the activity.

Registering Activities for MIPS

You can register an activity as a MIPS activity via PARS via web form, Excel and XML batch uploads, and via web service. More information on these batch/automated methods can be found in the instructions for each upload type.

To do this in the web form, simply indicate Yes in the information for learners section regarding additional programs.

> In addition to offering CME credit, is this activity being registered for any of the following programs?
>
> **MOC** ❓
> Maintenance of Certification
>
> ⚪ Yes 🟢 No
>
> ---
>
> **MIPS** ❓
> Merit-based Incentive Payment System
>
> 🟢 Yes ⚪ No
>
> The AMA credit amount you entered (2 credits) is lower than average for MIPS requirements. Please ensure that your activity meets the MIPS requirements prior to proceeding. If this amount is correct, please disregard this message.
>
> ---
>
> **REMS** ❓
> Risk Evaluation and Mitigation Strategy
>
> ⚪ Yes 🟢 No

Technical Resources

The newest versions of batch templates, XML specs and technical instructions can be found on our website.

If you have any questions about the PARS learner reporting process, please email us at info@accme.org.