



OVERVIEW OF THE ACCME'S ACCREDITATION PROCESS

An Opportunity to
Reflect and Report



Materials to Support the Reaccreditation Process

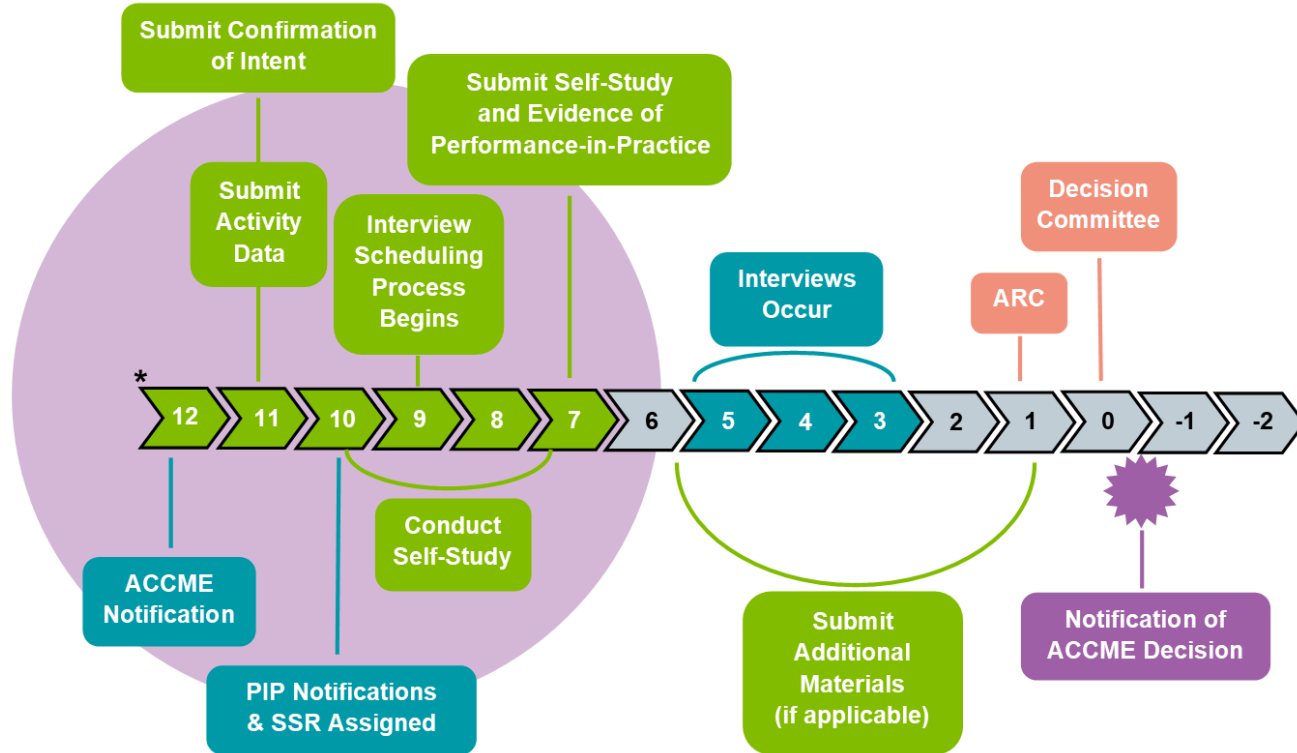
www.accme.org/publications > Accreditation Materials > Accreditation Process Materials

- Guide to the Process for ACCME Initial Accreditation / Reaccreditation
- Self-Study Report Outline for ACCME Initial Accreditation / Reaccreditation
- Performance-In-Practice Structured Abstract for ACCME Initial Accreditation / Reaccreditation

Three Sources of Data

1. Self-Study Report
2. Evidence of Performance-in-Practice
3. Accreditation Interview

Data Collection



*Time is diagrammed in months & timeline may vary depending on cohort

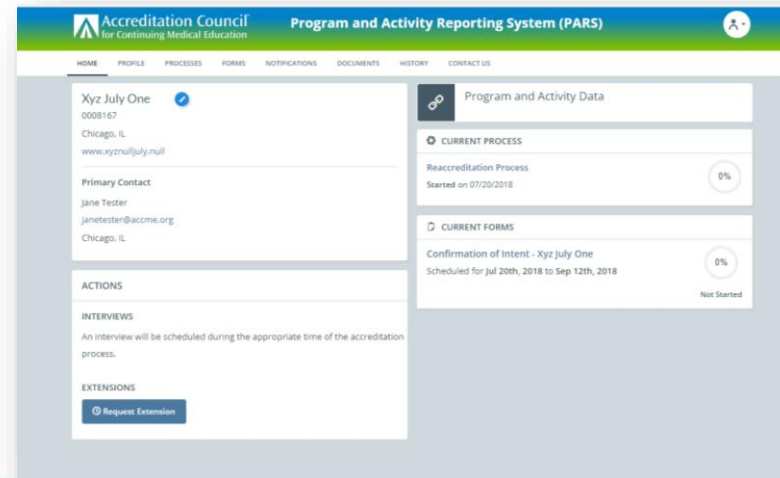


Submission of Online Forms

ACCME's Program & Activity Reporting System (PARS)

Single system to access and complete:

- Confirmation of Intent to Apply
- Self-Study Report Form
- Performance-in-Practice Forms
- Interview Scheduling



The screenshot displays the ACCME Program and Activity Reporting System (PARS) interface. The header includes the ACCME logo and the text "Accreditation Council for Continuing Medical Education" and "Program and Activity Reporting System (PARS)". A navigation menu contains links for HOME, PROFILE, PROCESSES, FORMS, NOTIFICATIONS, DOCUMENTS, HISTORY, and CONTACT US. The main content area is divided into two columns. The left column shows details for a program named "Xyz July One" (ID: 0008167) located in Chicago, IL, with a primary contact of Jane Tester. Below this, there are sections for "ACTIONS", "INTERVIEWS" (with a note that an interview will be scheduled during the accreditation process), and "EXTENSIONS" (with a "Request Extension" button). The right column, titled "Program and Activity Data", shows a "CURRENT PROCESS" section for "Reaccreditation Process" (0% completion, started 07/20/2018) and a "CURRENT FORMS" section for "Confirmation of Intent - Xyz July One" (0% completion, scheduled for Jul 20th, 2018 to Sep 12th, 2018, with a "Not Started" status).



Completing the Online Self-Study Report Form

Accreditation Council
for Continuing Medical Education

July 2021 Self Study Report - Reaccreditation
M2020 Test Reaccred

SAVE

HISTORY On Off

Prologue

Self Study Report Form Instructions

In this self study report form, you will provide the information requested in concise narrative explanations and statements, in tables provided, and with uploaded documents (maximum of 25MB per document) to verify that your CME program meets the ACCME's requirements. We encourage you to be succinct, answer the questions directly, and avoid extraneous information.

CME Program History

Enter a brief history of your continuing medical education program.

Provide Question Response

Organization Chart

Progress	Documents	Filters
0.00%		Prologue
0.00%		Criterion 1
0.00%		Criterion 2
0.00%		Criterion 3
0.00%		Criterion 5
0.00%		Criterion 6
0.00%		Criterion 7 (SCS 1)
0.00%		Criterion 7 (SCS 2)
0.00%		Criterion 7 (SCS 6)
0.00%		Criterion 8
0.00%		Criterion 9
0.00%		Criterion 10
0.00%		Criterion 11
0.00%		Criterion 12
0.00%		Criterion 13

NEXT

SAVE Submit

- Provide concise narrative descriptions of your CME program as indicated in provided fields.
- Provide uploads only as indicated.



EVIDENCE OF PERFORMANCE IN PRACTICE

PARS Activity Data

Using the ACCME's **Program & Activity Reporting System (PARS)**, for the current year and upcoming year:

- Ensure all information is provided for completed activities
- Enter upcoming activities ONLY if they are being planned to occur with certainty and you know the title, date, format & location (for RSS activities only) at a minimum.
- Activities from previously attested reporting years cannot be changed or edited.

Selecting CME Activities

- Up to 15 activities selected
- Across entire term and types of activities
- ACCME will provide notification of selected activities
- **Let the ACCME know immediately if:**
 - Activity selected was canceled
 - Errors in selected activity information



Initial applicants choose 2 recently completed activities

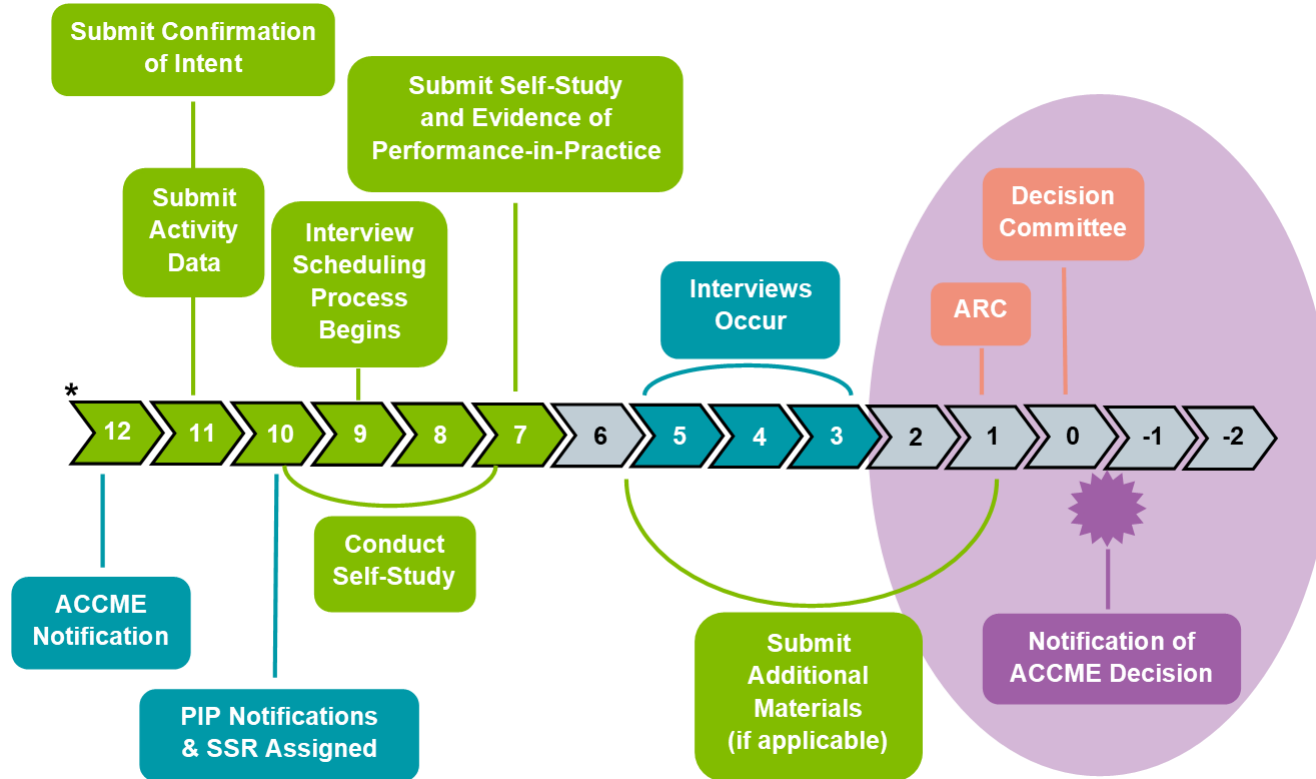


THE INTERVIEW

Purpose

- Ensure complete information about your CME program goes forward for decision-making.
- Clarify information presented in self-study report and evidence of performance-in-practice.
- Identify additional evidence essential to your review.

Decision-Making



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