

ACCME Progress Report Milestones

For July 2023 Cohort Decisions Requiring a Progress Report

Determining the Milestones for your Organization's Progress Report

If the “**Next Decision Date**” on your July 2023 decision report is **March 31, 2024**, then your organization should adhere to the milestones applicable to an **8-month progress report review** process as indicated in the table below.

For an 8-month progress report review, download the ***Guide to the ACCME Progress Report Process: For Progress Reports to be Reviewed in the March, July, and November 2024 Cohorts*** located [HERE](#) on the ACCME's website. The Guide provides information about the content required for your progress report.

Date	8-Month Progress Report Milestones
Due Upon Receipt of Invoice	Provider remits the progress report review fee.
September 6 2023	Provider enters CME activity data. If applicable to your noncompliance findings, enter available information about the CME activities that your organization has provided, or will provide, under the umbrella of your ACCME accreditation statement, from August 1, 2023 – March 31, 2024 , into the ACCME's Program and Activity Reporting System (PARS) at https://parsa.accme.org/ .
September 20 2023	ACCME notifies provider of activities selected for performance-in-practice review. Based on the CME activity data you entered, the ACCME will select up to five activities for performance-in-practice review, if applicable to your noncompliance findings. The ACCME will inform the primary contact for your organization via email. Upon receipt, please review the list of activities and notify ACCME right away if you note any discrepancies or if the activities will not reflect the improvements you are implementing to demonstrate compliance.
October 4 2023	ACCME notifies provider that the Progress Report Narrative and Performance-in- Practice Structured Abstracts are available in PARS.
December 6 2023	Progress Report Materials Submission Deadline. Progress Report Narrative and Performance-in-Practice Structured Abstracts close in PARS.
March 2024	ACCME notifies provider of the March 2024 Cohort progress report decision.

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Determining the Milestones for your Organization's Progress Report

If the “**Next Decision Date**” on your July 2023 decision report is **July 31, 2024**, then your organization should adhere to the milestones applicable to a **12-month progress report review** process as indicated in the table below.

For a 12-month progress report review, download the ***Guide to the ACCME Progress Report Process: For Progress Reports to be Reviewed in the March, July, and November 2024 Cohorts*** located [HERE](#) on the ACCME's website. The Guide provides information about the content required for your progress report.

Date	12-Month Progress Report Milestones
Due Upon Receipt of Invoice	Provider remits the progress report review fee.
January 24 2024	Provider enters CME activity data. If applicable to your noncompliance findings, enter available information about the CME activities that your organization has provided, or will provide, under the umbrella of your ACCME accreditation statement, from August 1, 2023 – July 31, 2024 , into the ACCME's Program and Activity Reporting System (PARS) at https://parsa.accme.org/ .
February 7 2024	ACCME notifies provider of activities selected for performance-in-practice review. Based on the CME activity data you entered, the ACCME will select up to five activities for performance-in-practice review, if applicable to your noncompliance findings. The ACCME will inform the primary contact for your organization via email. Upon receipt, please review the list of activities and notify ACCME right away if you note any discrepancies or if the activities will not reflect the improvements you are implementing to demonstrate compliance.
February 21 2024	ACCME notifies provider that the Progress Report Narrative and Performance-in-Practice Structured Abstracts are available in PARS.
April 3 2024	Progress Report Materials Submission Deadline. Progress Report Narrative and Performance-in-Practice Structured Abstracts close in PARS.
July 2024	ACCME notifies provider of the July 2024 Cohort progress report decision.