

## Navigating PARS

For ACCME Accredited Providers

## Logging In

For the best user experience, we recommend using Chrome. If you are a new user, you will have to set your password and return to the log in screen to enter the email address associated with your PARS account and the newly selected password. For first-time users, an email with the subject line "System Access Granted" will be forwarded to the address you provide.

Accreditation Council for Continuing Medical Education learn well				
Welcome				
Log in to ACCME to continue to PARS.				
Email address	۹			
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Forgot password?				

If you have trouble logging in to PARS, you may need to reset your password by clicking on the Can't log in or forgot your password? link under the Log in button. The system will prompt you to enter your email address; enter the email address associated with your PARS account and click the Submit button. A "Reset Password" email will be forwarded to the address you provide. Follow the prompts in the email and set a new password for your account. Once you have successfully logged in the system, you will be directed to the provider dashboard.

## Provider Dashboard Overview

The screenshot below illustrates how you access some of the key features of the online system. Tabs located at the top of the dashboard will allow you to complete tasks associated with the ACCME's requirements, including activity and learner reporting and the accreditation process as well as view your accreditation history, status, and contact information.

		Accreditation Council			87
Profile: Manage your organization's demographic and contact information.	Hote PROFE PROCESS HAA Test Organization 1234567 Chicago, IL WWW.accme.org Primary Contact John Adams Johnadams@fest.org 773-123-4567 Chicago, IL ACCREDITATION STATUS Accreditation Jul 31, 2017 - Jul 31, 2021 To they pay or accentance deciment	History tab: View decision history here.	Current Program and Activity Data Current Process Two organization is not engage in any scredulation process. Click here to access the Program and Activity tab. In this tab you will enter.	Click icon & Edit My Profile to access screen to	
Navigating PARS for ACCME Accredited Providers 831_20210524		ACTIONS INTERVIEWS An interview will be scheduled during the appropriate time of the accreditation process. EXTENSIONS Your organization is not engaged in any accreditation process.		program and activity data as well as learner completions (for MOC registered	